

North Buffalo Township  
December 13, 2023

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., December 13, 2023, with Supervisors Jennifer Matarrese, Jay Hogg and Mike Valencic, Secretary Pam Bowser, Police Chief Jason Hufhand, Pa. State Police Corporal Tyler Dubovi and approximately seven citizens in attendance.

Jennifer Matarrese called the meeting to order at 7:00 p.m. She led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. She then announced that the meeting was being audio and video recorded.

Mike Valencic made the motion to approve the minutes of the November 8, 2023 Supervisors' Meeting. Jay Hogg seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #28693 through #28744 in the amount of \$35,967.05 and General Fund electronic debits in the amount of \$26,799.78. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the Treasurer's Report as presented, with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand then gave his monthly police report. Pa. State Police Corporal Tyler Dubovi spoke to those in attendance. He reported that he tries to visit municipal meetings in the area several times a year to address any concerns and answer any questions. He gave an overview of the services provided to the township by the Pa. State Police.

Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Road Master Jennifer Matarrese gave her monthly report. The road crew has been berming, cleaning under guiderails and taking care of routine road maintenance. Armstrong County provided a pull-behind leaf blower for the township's use to clean leaves from the ditches along the township roads. The road crew cleaned the roads of the debris that came down with high winds. They also have been keeping up with routine equipment and garage maintenance.

Under unfinished business, the board reported that there are vacancies for a township representative to both the Kittanning Suburban Joint Water Authority and West Hills Area Water Pollution Control Authority. As of yet, there is no one to fill these positions. Due to the resignation of Pat Ritrosky, there is also a vacancy for the Township Emergency Management Coordinator. Brandon Harriger from Ford Cliff Fire Department put Jennifer in touch with Michael Greiser, who is the EMC for Freeport Borough. He has extensive experience in emergency services. Jennifer Matarrese made the motion to appoint Michael Greiser as the Emergency Management Coordinator for North Buffalo Township. Mike Valencic seconded the motion, all voted in favor and the motion carried.

The next item on the agenda under unfinished business was continuing the discussion about the operation of ATV's on designated township roads. Resident Karl Swigart reported that we would be able to get extra free signs with our initial order. The extra ones could be used if any signs get damaged and need replaced. Karl Swigart also reported that after further discussions with DCNR, he believes that it is illegal for municipalities to issue permits for a fee. Pa. State Police Corporal Dubovi also participated in the discussion regarding various requirements, rules, and regulations. The supervisors tabled further discussions on the matter until the February meeting to allow time for more research.

Under new business, Mike Valencic made the motion to adopt Resolution 23-6, which approves the final 2024 budget. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Mike Valencic made the motion to adopt Resolution No. 23-7, which affirms the 2024 tax rates for real estate tax at 5.905 mils, earned income tax at 1% and real estate transfer tax at 1%. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt Ordinance No. 23-4, which regulates grid-scale solar development facilities. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

The next item on the agenda was to discuss the replacement of the office printer, which is not able to be repaired. The supervisors decided to look into renting a machine that includes supplies and a maintenance agreement.

After public comment, Mike Valencic made the motion to adjourn the meeting at 7:37 p.m. with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Pamela L. Bowser  
North Buffalo Township Secretary