

North Buffalo Township
November 8, 2023

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., November 8, 2023, with Supervisors Jennifer Matarrese, Jay Hogg and Mike Valencic, Secretary Pam Bowser, Police Chief Jason Hufhand, Zoning Officer Vince Venturino and approximately thirteen citizens in attendance.

Jennifer Matarrese called the meeting to order at 7:00 p.m. She led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. She then announced that the meeting was being audio and video recorded.

Mike Valencic made the motion to add an agenda item under new business to be able to discuss the draft of the solar ordinance submitted by the solicitor. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the minutes of the October 11, 2023 Supervisors' Meeting and the October 26, 2023 Budget Workshop. Jay Hogg seconded the motion. All voted in favor and the motion carried.

Jay Hogg made the motion to approve the bills as presented on the Bill List with General Fund checks #28659 through #28692 in the amount of \$33,198.06 and General Fund electronic debits in the amount of \$22,302.91. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the Treasurer's Report as presented, with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand then gave his monthly police report.

Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Road Master Jennifer Matarrese reported that the road crew has begun winter maintenance and has been fixing culverts, mowing and cutting brush and doing equipment and garage maintenance as well. The EGR cooler was replaced on the John Deere tractor with the deck mower and the DEF fluid sensor was replaced on the high lift. There was one call out for a downed tree.

Jennifer Matarrese announced that the supervisors held an executive session for a personnel matter following the budget workshop held on October 26, 2023.

Under unfinished business, the supervisors, solicitor and some township residents in attendance continued to discuss the operation of ATV's on designated township roads. The discussion included the topics of any liability to the township, required stickers and signs and ATV operator insurance. No official action was taken on the matter. Jennifer Matarrese made the motion to table the discussion to gather additional information for the next meeting. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Under new business, Jennifer Matarrese made the motion to adopt the 2024 proposed budget. Mike Valencic seconded the motion, all voted in favor and the motion carried.

Mike Valencic made the motion to adopt the 2023 budget line-item adjustments with Jay Hogg seconding the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to adopt Resolution No. 23-5 to appoint Bowser Accounting and Tax Services to perform the annual audit of the township records for the calendar year ending December 31, 2023. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Jennifer Matarrese reported that she spoke with Atkinson Roll-Off regarding the township spring and fall clean-up. Mr. Atkinson said it would be okay to schedule annually for the third Saturday in May and the third Saturday in September going forward. Jay Hogg made the motion to schedule the township clean-up days for the third Saturday in May and the third Saturday in September annually. Mike Valencic seconded the motion. All voted in favor and the motion carried.

The next item on the agenda was township board appointments expiring December 31, 2023.

A letter of resignation was presented to the board by Patrick Ritrosky resigning from the following township boards and positions – Kittanning Suburban Joint Water Authority board, West Hills Area Water Pollution Control Authority board, the township planning board, and as the township Emergency Management Coordinator. Jennifer Matarrese made the motion to accept Mr. Ritrosky's resignation letter with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion for township board appointments as follows: reappoint Kyle Goldinger to the township zoning hearing board for a three-year term expiring December 31, 2026; reappoint Joseph Gispanski to the township planning board for a four-year term expiring December 31, 2027; appoint Steve Moore to the township planning board for a four-year term expiring December 31, 2027; and reappoint Harry Patton to the Kittanning Suburban Joint Water Authority board for a five-year term expiring December 31, 2028. Mike Valencic seconded the motion, all voted in favor and the motion carried.

The supervisors then discussed the draft of the grid-scale solar development ordinance. Mike Valencic made the motion to approve the draft of the solar development ordinance pending language to say that the fee can be changed by resolution and to then move forward with the final ordinance and to advertise the ordinance for adoption at the next meeting. Jay Hogg seconded the motion, all voted in favor and the motion carried.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:56 p.m. Mike Valencic seconded the motion, all voted in favor and the motion carried.