

North Buffalo Township
April 12, 2023

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., April 12, 2023 with Supervisors Jennifer Matarrese, Jay Hogg and Mike Valencic, Secretary Pam Bowser, Police Chief Jason Hufhand, Solicitor Scott Andreassi and seven citizens in attendance.

Jennifer Matarrese called the meeting to order at 7:00 p.m. She led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. She then announced that the meeting was being audio and video recorded.

Mike Valencic made the motion to approve the minutes of the March 8, 2023 Supervisors' Meeting. Jay Hogg seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the bills as presented on the Bill List with General Fund checks #28392 through #28431 in the amount of \$16,851.68, General Fund electronic debits in the amount of \$22,667.74, State Fund checks #840 through #843 in the amount of \$24,621.06 and Construction Project Fund checks #578 through #582 in the amount of \$9,651.62. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the Treasurer's Report as presented, with Jay Hogg seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand then gave his monthly police report. He also asked the board about advertising one Enrad on Municibid and putting the money towards other equipment. The supervisors agreed to sell it. Jason also read the monthly response report from Worthington West-Franklin Fire Department.

Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese gave the road master's report. The Low Volume Roads Grant project on Elsie Lane has been completed. The road crew has been replacing and repairing pipes, patching, berming, trimming trees, cutting brush and doing routine road maintenance throughout the township and doing routine equipment maintenance. They were called out for downed trees and brush from the March 25th and April 1st storms.

Under new business, the supervisors awarded the bid for Superpave. One bid was received from Shields Asphalt Paving for \$62.80 per ton for top, \$65.00 per ton for binder and \$73.30 per ton for bcbc. Jennifer Matarrese made the motion to award the bid for Superpave to Shields Asphalt Paving. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Two bids were received for the tar and chip project for Mountaineer Drive, Windcrest Drive, Bunker Hill, Livengood and Nicholson Run roads. Russell Standard Corp. bid a total project cost of \$88,623.84 and Midland Asphalt Materials, Inc. bid a total project cost of \$106,482.18. Jennifer Matarrese made the motion to award the tar and chip bid to Russell Standard Corp. for \$88,623.84. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

The next item on the agenda was a discussion on short-term rentals. There are two known possible short-term rentals, such as Air Bnb's, Vrbo's, etc., to be established in the township. The township currently does not have any ordinances or zoning regulations on such places. Jennifer Matarrese consulted with PSATS on the matter. They recommend that municipalities have a stand-alone ordinance in addition to zoning regulations. They also sent sample ordinances from other townships to go by. The supervisors discussed the matter and addressed questions from residents. The solicitor will work on a draft for a stand-alone ordinance.

Jennifer Matarrese announced that the supervisors met in executive session at 6:00 p.m. on April 12, 2023 prior to the regular meeting to discuss the matter of sewage enforcement. Mr. Spurgeon Shilling is an independent sewage enforcement officer. He approached the township with an offer to provide sewage enforcement. Currently the township uses the Sewage Enforcement Agency of Armstrong County, who charges the township a membership fee of \$150 per month. Mr. Shilling does not charge a fee to the township and the township will receive \$100 for each sewage permit written. His fees to the residents are comparable with those currently being charged by the Sewage Enforcement Agency of Armstrong County. Mr. Shilling can be removed by majority vote of the board of supervisors at any time. Jay Hogg made the motion to appoint Spurgeon Shilling as the township sewage enforcement officer and to remove the Sewage Enforcement Agency of Armstrong County. Jennifer Matarrese seconded the motion on the knowledge that he can be removed at any time by the board if a conflict arises. Jennifer Matarrese and Jay Hogg voted in favor. Mike Valencic was opposed until he can research the matter further. The motion carried.

Mike Valencic made the motion to appoint Patrick Ritrosky as a township representative to the West Hills Area Water Pollution Authority board to fill a vacancy left by the resignation of Jeff Cox. The term expires December 31, 2025. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

After public comment, Mike Valencic made the motion to adjourn the meeting at 7:44 p.m. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary