

North Buffalo Township
December 21, 2022

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., December 21, 2022 with Supervisors Mike Valencic, Jennifer Matarrese and Jay Hogg, Secretary Pam Bowser, Police Chief Jason Hufhand, State Police Corporal Thomas Dubovi and five citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Jennifer Matarrese made the motion to approve the minutes of the November 16, 2022 Supervisors' Meeting. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the bills as presented on the Bill List with General Fund checks #28251 through #28296 in the amount of \$41,179.04, General Fund electronic debits in the amount of \$22,884.46, State Fund checks #832 through #834 in the amount of \$13,954.05 and American Rescue Plan Fund checks #302 through #304 in the amount of \$162,282.71. Jay Hogg seconded the motion. All voted in favor and the motion carried.

Jay Hogg made the motion to approve the Treasurer's Report as presented, with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand gave the monthly police report. Township Fire Marshall Dave Orton from Ford Cliff Fire Department reported that there were no calls in North Buffalo Township for the month.

Road Master Jennifer Matarrese reported that the road crew has been doing berming, patching and mowing on various township roads, along with routine equipment maintenance. Jennifer informed the board that there is a portion of road behind the Eye Care Center in the Hilands with a Crabapple Lane road sign. This portion of road is actually a private drive. It was never taken over by the township and no liquid fuels funding is received for it. The township is not responsible for private drives and alleys and does not maintain any that are located within the township. The sign should be taken down and the township will not maintain this portion of road across South Harrison Street from the actual Crabapple Lane that the township does own. There is one homeowner on the private drive portion and the township will inform them of the matter. The supervisors were all in agreement. Jennifer also reported that loans for three pieces of equipment were paid in full this month as follows: 2019 John Deere Loader – payoff amount \$79,738.83; 2020 Puckett Paver – payoff amount \$49,056.56 and 2017 Peterbilt – payoff amount \$33,487.32. These loans were paid off with American Rescue Plan Funds. 2023 Clean Up Days have been confirmed with Atkinson Roll-off for the third Saturdays of both May and September. The dates are May 20, 2023 and September 16, 2023 from 9 am until 6 pm. It will no longer be held at the township municipal building. Residents will now take their items to Atkinson Roll-off on the designated dates and times.

Under new business, Jennifer Matarrese made the motion to adopt Resolution No. 22-8, which approves the final 2023 budget. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt Resolution No. 22-9, which affirms the 2023 tax rates for real estate tax at 5.905 mils, earned income tax at 1% and real estate transfer tax at 1%. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Mike Valencic announced that the 2023 regular monthly meetings will be held on the second Wednesday of the month rather than the third Wednesday. The first meeting of the new year will be on January 11, 2023.

During public comment, State Police Corporal Thomas Dubovi addressed the supervisors and those in attendance. He reported that the state police respond to approximately 50 calls per month within North Buffalo Township. The general information regarding these incidents can be viewed on the State Police website. He also responded to a few questions the supervisors had regarding their response to calls for our township.

Jennifer Matarrese made the motion to adjourn the meeting at 7:20 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary