

North Buffalo Township  
November 16, 2022

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., November 16, 2022 with Supervisors Mike Valencic, Jennifer Matarrese and Jay Hogg, Secretary Pam Bowser, Solicitor Scott Andreassi and three citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Mike Valencic made the motion to approve the minutes of the October 19, 2022 Supervisors' Meeting and the October 26, 2022 Budget Workshop. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #28208 through #28250 in the amount of \$176,800.27, General Fund electronic debits in the amount of \$19,909.77 and American Rescue Plan Fund check #301 in the amount of \$11,000.00. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the Treasurer's Report as presented, with Jay Hogg seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand was not at the meeting to give the monthly police report due to being on duty at the scene of an accident in the township. Township Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Road Master Jennifer Matarrese reported that the township has been approved for the Dirt, Gravel and Low Volume Road grant for the project on Elsie Lane. The road crew has been berming and patching various township roads. The pre-inspection road video on Sportsman and Sisterville was completed for a road bond for seismic testing. Jennifer also reported that the estimate for a stainless steel conveyor came in at \$20,800 including installation and accessories, which was under the previously board approved maximum spending amount of \$22,000.

Jennifer Matarrese made the motion to approve the 2023 proposed budget. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to approve the line-item adjustments to the 2022 budget. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt Resolution 22-5, which appoints a Certified Public Account to complete the audit of the 2022 township records. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to adopt Resolution 22-6, which renames and renumbers Church Road Extension TR-413. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to adopt Resolution 22-7, which implements Act 57 of 2022 for property tax penalty waiver provisions. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to reappoint Dave Metz to the North Buffalo Township Planning Board for a four-year term to expire on December 31, 2026. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to reappoint William Ondrizek to the North Buffalo Township Zoning Hearing Board for a three-year term to expire on December 31, 2025. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to reappoint Ken Lazan as a township representative to the board of the West Hills Area Water Pollution Control Authority for a five-year term to expire December 31, 2027. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

The supervisors announced that another volunteer is needed to serve on the board of West Hills Area Water Pollution Control Authority and also someone willing to fill the position of township zoning officer.

The supervisors then discussed changing the monthly supervisors' meeting day for 2023. It was decided that the 2023 supervisors' meetings will be changed to the second Wednesday of the month at 7:00 p.m.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:28 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser  
North Buffalo Township Secretary