

North Buffalo Township
January 3, 2023
Reorganization Meeting

The North Buffalo Township Board of Supervisors met for their reorganization meeting at the Municipal Building at 9:00 a.m., January 3, 2023, with Supervisors Mike Valencic, Jennifer Matarrese and Jay Hogg, Secretary Pam Bowser and Solicitor Scott Andreassi.

Mike Valencic made the motion to appoint Jay Hogg as temporary chairman. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Pam Bowser as temporary secretary. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to appoint Jennifer Matarrese as chairman. Jennifer Matarrese seconded the motion. Jay Hogg and Jennifer Matarrese voted in favor and Mike Valencic was not in favor. The motion carried.

Jennifer Matarrese made the motion to appoint Jay Hogg as vice-chairman. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to appoint Pam Bowser as secretary. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to appoint Jennifer Matarrese as assistant secretary. Jennifer Matarrese seconded the motion. Jay Hogg and Jennifer Matarrese voted in favor and Mike Valencic was not in favor. The motion carried.

Jennifer Matarrese made the motion to appoint Pam Bowser as treasurer. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to set the treasurer's bond at \$500,000.00 and to purchase the bond from John F. Graff Insurance Agency. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to place the township funds as follows: General Fund in Nextier Bank; General Fund Savings Accounts in PLGIT; State Fund and State Fund Savings Accounts in PLGIT; Construction Project Fund in Nextier Bank; and American Rescue Plan Fund in Nextier Bank. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to appoint Jennifer Matarrese as Road Master. Jennifer Matarrese seconded the motion. Jay Hogg and Jennifer Matarrese voted in favor and Mike Valencic was not in favor. The motion carried.

Jennifer Matarrese made the motion to appoint Jay Hogg as Supervisor in Charge of Public Safety. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Jennifer Matarrese made the motion to appoint Jason Hufhand as Police Chief. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

The next item on the agenda was to appoint a zoning officer. Currently the position is vacant and there have not been any volunteers willing to serve in this position. The supervisors will continue to look for someone.

Jennifer Matarrese made the motion to appoint the township police chief as codes enforcement officer. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to appoint Charlton Law as township solicitor. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Jay Hogg made the motion to appoint Harry Patton to the vacancy board. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to appoint Deborah Miller as representative and Lisa Boltz as alternate to the Earned Income Tax Collection Committee. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to set the 2023 supervisors' meetings for the second Wednesday of each month at 7:00 p.m. at the Municipal Building. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion for the hiring of equipment by the township for emergencies to be paid at the prevailing rate. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jay Hogg made the motion to set the limit for emergency repairs on equipment without prior approval of the board at \$5,000.00. Jennifer Matarrese seconded the motion. Jay Hogg and Jennifer Matarrese voted in favor and Mike Valencic was not in favor. The motion carried.

Jay Hogg made the motion to authorize the secretary/treasurer to pay payroll, bills with a discount when received, and bills that become due between meetings. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to set the mileage reimbursement rate at the standard rate set by the Internal Revenue Service. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Butler FastERcare as the township physician. Jay Hogg seconded the motion, all voted in favor and the motion carried.

Mike Valencic made the motion to appoint Young & Associates Consulting Engineers as township engineer. Jay Hogg seconded the motion, all voted in favor, and the motion carried.

After public comment, Mike Valencic made the motion to adjourn the meeting at 9:13 a.m., with Jay Hogg seconding the motion. All voted in favor and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary