

North Buffalo Township  
January 19, 2022

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., January 19, 2022 with Supervisors Mike Valencic, Jennifer Matarrese and Calvin Crissman, Secretary Pam Bowser, Solicitor Scott Andreassi, Police Chief Jason Hufhand, and approximately eight citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Calvin Crissman made the motion to approve the minutes of the December 15, 2021 Supervisors' Meeting and the January 3, 2022 Reorganization Meeting. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #27795 through #27833 in the amount of \$32,647.58, General Fund electronic debits in the amount of \$21,346.82 and State Fund checks #809 through #811 in the amount of \$4,116.85. Calvin Crissman seconded the motion. All voted in favor and the motion carried.

Calvin Crissman made the motion to approve the Treasurer's Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand gave an annual police report for 2021 and also the report for West Hills Fire Department. Dave Orton from Ford Cliff Fire Department and Chris Beck from West Kittanning Fire Department each gave their response report.

Jennifer Matarrese then gave the road master's report. The road crew cut brush, bermed Rhea and Wyant Roads, plowed and treated roads for snow, took care of a tree down on Gameland Road and fixed the wiring on one of the International trucks. The power steering is out on the F550 truck, which is being repaired. The F550 also needed rims replaced due to rust and worn bolt holes. The tires are good and will be mounted on the new rims. Jennifer reported that she looked into the issue with the Freeport Road end of Belltop Drive. There has been a verbal agreement in place for many years between North Buffalo Township and East Franklin Township that North Buffalo Township will receive liquid fuels funding to the Freeport Road end of Belltop and also maintain it to that point. This is consistent with the PennDOT liquid fuels map. The supervisors agreed that there should be something in writing for this verbal agreement. Jennifer will consult with the solicitor to write something up. Jennifer reported that a Leader Times article dated December 17, 2021 stated that North Buffalo Township is increasing real estate taxes due to new equipment purchases. She wanted to correct that statement as a matter of record that there are no plans for purchasing new equipment in 2022. Jennifer also reported that there is enough culvert pipe already purchased and on hand for 2022 road projects and that the cost of cold patch did not increase. She negotiated free delivery for cold patch in 2022 also. Jennifer announced that Township Clean-Up Day will be held Saturday, March 26, 2022 from 7 am to 2 pm.

Under unfinished business, the supervisors again tabled discussing the fee schedule revisions. Also under unfinished business, Mike Valencic reported that the township is in need of volunteers to fill vacancies for two auditors, one zoning hearing board member, a representative for the West Hills Area Water Pollution Control Authority Board and a representative for the Kittanning Suburban Joint Water Authority Board. He asked if anyone was interested in serving or if they know of anyone willing to serve to please notify the township.

Jennifer Matarrese brought up an issue with the planning board. She noticed when reading the minutes from their last meeting that they are discussing township road maintenance and road safety issues. She wanted it noted as a matter of record that this does not fall under the duties of the planning board as outlined in the Pennsylvania Municipalities Planning Code.

Under new business, Jennifer Matarrese made the motion to adopt Zoning Amendment Ordinance No. 22-1 “Grandfather Clause”. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Calvin Crissman made the motion to adopt the Zoning Amendment Ordinance No. 22-2 “Corrections Permitted”. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to adopt Resolution No. 22-1 to approve the Township Emergency Operations Plan. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

During public comment, resident Joe Mysliewicz addressed the board regarding a letter he received from the township about not being in compliance with the junkyard ordinance and not being able to get a 2022 junkyard license until the situation is corrected. He told the board that he will move his fence to comply as soon as the weather allows. Mike Valencic asked him to submit to the township in writing a letter stating a deadline date when he will be able to have the fence moved by. Once the township receives his letter, a 2022 junkyard license will be issued contingent on the fence being moved by the deadline date. If he is not in compliance and the fence is not moved by the date stated in his letter, the 2022 junkyard license will be revoked. Mr. Mysliewicz thanked the board for their understanding and for working with him on this matter.

Jennifer Matarrese made the motion to adjourn the meeting at 7:47 p.m. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser  
North Buffalo Township Secretary