

North Buffalo Township  
September 15, 2021

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., September 15, 2021 with Supervisors Mike Valencic, Jennifer Matarrese and Calvin Crissman, Secretary Pam Bowser, Police Chief Jason Hufhand, and approximately four citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Calvin Crissman made the motion to approve the minutes of the August 18, 2021 Supervisors' Meeting. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #27626 through #27659 in the amount of \$175,757.37, and General Fund electronic debits in the amount of \$16,288.34. Calvin Crissman seconded the motion. All voted in favor and the motion carried.

Calvin Crissman made the motion to approve the Treasurer's Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand gave the monthly police report. Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese then gave the Road Master's report. The road crew has continued mowing, cutting brush and trimming trees throughout the township. They mowed, cleaned up and hauled junk away from the township property, worked on routine equipment maintenance and put up new road signs on Beckett, Ruffaner and Northpointe. Jennifer Matarrese spoke with Peoples Gas again about the township right-of-way and reminded them that the delineator posts need to be moved. The ordinance to restrict utilities in the township right-of-way is being drafted. The FOG seal on Belltop and Crane has been completed. All roads that were tarred and chipped have been swept. The road bond for logging on Simcik Road has been released. The CAT mini excavator, which is still under warranty and a service agreement, continues gaining engine oil. The technician will make weekly service calls beginning this week to try to determine the cause. The supervisors did the annual road survey on September 13, 2021 at 8 am. Jennifer spoke with the PennDOT municipal representative. He said that there is a projected 20% increase for materials next year and the polymer in the FOG seal may be unavailable. Jennifer reported that she received a phone call from the state police on the evening of August 30, 2021 regarding a stop sign being knocked down on Ferne Drive. There was no mention of additional damages during the conversation. Jennifer told them it would be taken care of the next morning. The road crew replaced the old sign, which was only slightly crinkled, with another used sign on hand that was in a little better shape. The post was also broken and was replaced. Mike Valencic requested estimates to recover the damage to the sign and drainage pipe. Jennifer and the road crew checked the pipe and found the damage was caused by mowing over time and not from the accident. The pipe is working fine.

The next item on the agenda under unfinished business was an update on the proposed ordinance for prohibiting utilities in the township right-of-way. Jennifer Matarrese mentioned in the road master's report that she is working on it and is waiting on PSATS to send a sample ordinance to prepare it from.

The next item on the agenda under new business was the awarding of materials bids, which were opened and recorded at a bid opening earlier in the day at 11:00 a.m. The bids were as follows: A bid for limestone was received from M & M Lime Co., Inc. for \$61,975 for FOB (pick up) and \$77,717 for delivered, for a total bid of \$139,692. A second bid for limestone was received from McClymond's Supply & Transit Company, Inc. for \$74,736 for delivered; however they did not submit a price for FOB (pick up). Road Master Jennifer Matarrese reported to the board that the road crew mostly goes to pick up stone in the township trucks. Calvin Crissman made the motion to award the bid for limestone to M & M Lime Co., Inc. for a total bid of \$139,692, based on the fact that the other bidder did not give the option and prices for picking up stone by the township. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried. Bids for gravel anti-skid were received from Slagle Trucking Co. at \$19.50 per ton and from McClymond's Supply & Transit Company, Inc. for \$19.35 per ton. Jennifer Matarrese made the motion to award the bid for gravel anti-skid to lowest bidder McClymond's Supply & Transit Company, Inc. for \$19.35 per ton. Calvin Crissman seconded the motion, all voted in favor, and the motion carried. The bids received for gasoline and diesel were as follows: Bradigan's, Inc. - \$0.1050 over OPIS and Glassmere Fuel Service - \$0.1069 over OPIS. Jennifer Matarrese made the motion to award the bid for gasoline and diesel to lowest bidder Bradigan's Inc. for \$0.1050 over OPIS. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

The supervisors then reviewed a letter as presented addressed to Armstrong County 9-1-1 stating that the North Buffalo Township Police Department would maintain primary jurisdiction on all roads within the geographic boundaries of the township. Mike Valencic made the motion for the board to sign the letter and send it to Armstrong County 9-1-1. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

The supervisors then discussed the necessity of getting cyber insurance as offered by John Graff Insurance Agency. The township computer is backed up to thumb drives and also offsite to RA Services in Butler. Kaspersky anti-virus software is also installed on the computer. After discussion, the supervisors decided that the cyber insurance offered by the Graff Agency is not necessary at this time.

Calvin Crissman made the motion to set North Buffalo Township Trick-Or-Treat Night for Wednesday, October 27, 2021 from 6 to 8 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

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During public comment, Pa. State Police Corporal Derek Weaver and Pa. State Police Sergeant Robert Dietz addressed the Supervisors stating it is their policy to attend local township meetings every so often to see if the township has any concerns or needs. The board had none and thanked them for coming and for their service. Corporal Weaver asked for clarification on the letter to Armstrong County 9-1-1 that was on the agenda earlier during the meeting. Mike Valencic further explained the need for the letter to satisfy their inquiry.

There being no further public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:40 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser  
North Buffalo Township Secretary