

North Buffalo Township
October 20, 2021

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., October 20, 2021 with Supervisors Mike Valencic, Jennifer Matarrese and Calvin Crissman, Secretary Pam Bowser, Solicitor Scott Andreassi, Police Chief Jason Hufhand, and approximately six citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Calvin Crissman made the motion to approve the minutes of the September 15, 2021 Bid Opening and Supervisors' Meeting. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #27660 through #27704 in the amount of \$55,093.97, General Fund electronic debits in the amount of \$30,811.06 and State Fund checks #800 through #802 in the amount of \$26,694.42. Calvin Crissman seconded the motion. All voted in favor and the motion carried.

Calvin Crissman made the motion to approve the Treasurer's Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Township Police Chief Jason Hufhand gave the monthly police report. He told of an incident within the township where a person was along the road standing with a gun intending to commit suicide. A passerby stopped and talked with the person until emergency personnel arrived. The passerby more than likely saved the person's life. Chief Hufhand asked the Board's permission to contact State Representative Abby Major's office to have the passerby recognized with a commendation award. The supervisor's all agreed and gave their permission for the award.

Brandon Harriger from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese then gave the Road Master's report. The road crew bermed and patched both Cemetery Road and Bypass Road. They fixed a water issue on McHaddon by replacing and adding pipes, cementing a culvert box and they replaced the culvert grate. They also did berming on McHaddon and fixed another water issue on South Harrison Street. The road crew cut brush and cleaned guide rails throughout the township. They trimmed trees on Livengood, Shady Lane, and Ferne as requested by the bus company. They patched the intersection on Ruffaner at the Worthington Slate Lick Road end and took care of routine equipment maintenance. Jennifer spoke with Peoples Gas again about the use of the township right-of-way for utilities and reminded them that the delineator posts still need to be moved. She will follow up in a few months if the matter doesn't get taken care of. The CAT mini excavator continues to be monitored for the issue of gaining engine oil. Jennifer met with the PennDOT municipal representative to measure and estimate costs for the 2022 proposed road project and also took care of some updates to the liquid fuels map by filing ordinances pertaining to roads at the Court House and sending copies of the

ordinances to PennDOT as well. She also reported that she went through all of the equipment titles and registrations to make sure they are all current and accurate. Several of the truck titles needed revised for their proper combination weights and they all have been taken care of. Jennifer met with a contractor for an estimate on replacing the bottom portion of steel siding along the front of the township building that is rusting and deteriorating. She also met with a painter to get an estimate for painting the exterior of the main building. Repairs will not take place until spring. She also began gathering information on a new salt shed. She reported that runoff water and heavy gravel have been washing out onto Church Road from a cell tower access driveway. She spoke with Crown Castle who has the tower located there and they will take care of the problem before winter.

Under unfinished business, the supervisors reviewed the final draft of a proposed ordinance for utilities in the township right-of-ways. Jennifer Matarrese made the motion to proceed with advertising the ordinance for adoption at the November meeting. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Under new business, Jennifer Matarrese made the motion to distribute the Foreign Fire Insurance Fund money equally between the fire departments of West Kittanning, West Hills Emergency Services (formerly East Franklin), Worthington-West Franklin, Ford City Borough, Ford Cliff and South Buffalo. The total amount received was \$13,263.59, which would give each fire department \$2,210.60. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to give a donation of \$500 each to the fire departments that do not charge the township for a portion of their workmen's compensation insurance, which are West Kittanning, West Hills Emergency Services, South Buffalo, Ford Cliff and Ford City. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Calvin Crissman made the motion to use the left over 2021 budget money in the capital purchases account to make an extra principal payment on the 2016 Peterbilt loan. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

The supervisors then discussed the township building exterior maintenance. Jennifer Matarrese reported that the quote from the contractor to fix the rusted bottom section along the front of the building is approximately \$2,985. The contractor won't be able to do the repairs until spring. Proposals from another contractor for painting the building will be discussed at the upcoming budget workshop.

A Bunker Hill resident contacted the township to report that the Kittanning Suburban Joint Water Authority sent her a copy of a township ordinance in order to require her to hook into city water although she maintains that she does not use water for human consumption at that location. Upon looking into the matter the ordinance sent to the resident was an old ordinance that has been

superseded by an updated ordinance. The supervisors will send a letter to the water authority regarding the situation along with a copy of the most recent ordinance.

The supervisors scheduled the budget workshop for Tuesday, November 9, 2021 at 8:00 am.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:45 pm. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary