

North Buffalo Township
July 21, 2021

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., July 21, 2021 with Supervisors Mike Valencic, Jennifer Matarrese and Calvin Crissman, Secretary Pam Bowser, Police Chief Jason Hufhand, Council President Randy Cloak and Secretary Erica Bowser from Applewold Borough and approximately six citizens in attendance.

Supervisor Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio and video recorded.

Calvin Crissman made the motion to approve the minutes of the June 16, 2021 Supervisors' Meeting. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #27548 through #27589 in the amount of \$20,411.48, General Fund electronic debits in the amount of \$21,786.65 and State Fund checks #792 through #796 in the amount of \$40,114.54. Calvin Crissman seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the Treasurer's Report as presented, with Calvin Crissman seconding the motion. All voted in favor and the motion carried.

Police Chief Jason Hufhand then gave the monthly police report. Supervisor Jennifer Matarrese reported that there are burn outs tearing up the roads all over the township and asked Officer Hufhand for additional patrol to help stop it from happening. Fire Marshall Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese gave the monthly Road Master report. The road crew has been doing more mowing on various roads in the township. They finished prepping Wilson Road and are finishing up the prepping on Belltop for the upcoming tar and chip road project. The road crew also graded the property in an area behind the township building to prevent further flooding issues. The area was seeded and mulched. They fixed a washed out ditch on Beckett Road, fixed the starter on the small roller, cleaned downed trees and brush and assisted fire departments with road closures during the storm on July 7. The 50-hour service has been completed on the Massey Ferguson tractor with boom mower. Jennifer reported that she consulted with the West Hills Sewage Authority regarding Ashe Drive, which is a private drive. The sewage authority completed the paving on Ashe Drive to their shed and stated that they will continue to maintain Ashe Drive. Jennifer spoke with Kittanning Suburban Joint Water Authority regarding a cut in Crane Drive for a water line. They are to have the cut repaired prior to our tar and chip project at the beginning of August. Jennifer then reported to the board that she discovered a letter dated December 22, 2004 from the County requesting a name change for the portion of Bable Road located within North Buffalo Township. The matter was tabled by previous supervisors and never revisited by the board. Adoption of a resolution to conclude this matter will be addressed during new business.

Jennifer then brought up apparent equipment maintenance issues as per Mike Valencic for discussion. Mike wants the road crew to do a pre-trip inspection report for each piece of equipment. Jennifer asked Mike to clarify what he wants checked and to come up with a list. He will work on it and give it to Jennifer.

Under unfinished business, the board continued to address a grandfather clause to be added into the zoning ordinance. Mike Valencic reported that the grandfather clause wording as presented was reviewed and approved by township solicitor Scott Andreassi. Supervisors Jennifer Matarrese and Calvin Crissman will review it for approval at next month's meeting. Once the wording has been approved it will be written into an ordinance for proper adoption.

Under new business, Mike Valencic introduced representatives from Applewold Borough. Applewold Borough Council President Randy Cloak addressed the supervisors regarding a request for North Buffalo Township Police Department to patrol their borough and enforce borough ordinances. Applewold Borough may be losing their current coverage with Kittanning Borough. Applewold does not want to take patrolling away from North Buffalo Township, so they are willing to pay overtime for our patrolman. The supervisors will look into the matter further, as there are lots of details that would need to be worked out and also need to confer with North Buffalo Police Chief Jason Hufhand.

The next item on the agenda was to appoint a Certified Public Accountant to perform the audit of the 2021 township records. An annual adoption of a resolution is required for this. Jennifer Matarrese made the motion to adopt Resolution No. 21-5 to appoint Bowser Accounting and Tax Services to perform the audit of the township records for the calendar year ending December 31, 2021. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

The board of supervisors further discussed the name change for TR395 Bable Road as previously reported in the Road Master's Report. The County requested the name change back in 2004 and also requested moving the township line, which the supervisors at that time were not in favor of; therefore, the matter was tabled and never revisited. Calvin Crissman made the motion to revisit this matter which was tabled on December 21, 2004. Mike Valencic seconded the motion, all voted in favor, and the motion carried. The supervisors agreed that they also are not in favor of moving the township line but will pass a resolution for a name change only. Jennifer Matarrese made the motion to adopt Resolution No. 21-6, which renames TR395 Bable Road to TR395 Northpointe Boulevard. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:45 p.m. Calvin Crissman seconded the motion, all voted in favor, and the motion carried.