

North Buffalo Township  
March 18, 2020

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., March 18, 2020 with Supervisors Mike Valencic, Jennifer Matarrese and Brandon Miller, Secretary Pam Bowser, North Buffalo Police Officer Jason Hufhand, Solicitor Scott Andreassi and approximately nine citizens in attendance.

Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio recorded.

Jennifer Matarrese made the motion to approve the minutes of the February 19, 2020 Supervisors' Meeting. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the bills as presented on the Bill List with General Fund checks #26861 through #26903 in the amount of \$25,640.08, General Fund electronic debits in the amount of \$17,377.51, and State Fund checks #745 through #749 in the amount of \$9,145.13. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the Treasurer's Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Police Officer Jason Hufhand gave the monthly police report and Fire Marshall Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese then gave the Road Master's report. The road crew repaired Beckett Road for the issue reported by a resident at last month's meeting. They have been sweeping and patching various roads and also preparing the sites for where the township equipment storage sheds will be built.

Under unfinished business, Jennifer Matarrese reported that the township received an email from Ford City Borough that the total cost of the new banners for the Ford City Veterans Bridge will be approximately \$600. The total cost would be shared equally between Ford City Borough, Manor Township and North Buffalo Township; therefore the cost to North Buffalo Township would be approximately \$200. Jennifer Matarrese made the motion to approve payment for North Buffalo Township's 1/3 share of the banners up to \$300 in the event that the actual total cost comes in higher than \$600. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic stated that public comment would be held on new business agenda items. The allotted time per person commenting on all or one of the listed agenda items would be three minutes.

The first item of new business was the awarding of the seal project bid for Dutch Hollow Road, Crane Drive, Belltop Drive and a portion of Church Road. The bids were opened and recorded earlier in the day at 11 a.m. Three bids were received as follows:

\$60,657.60 – Russell Standard Corp.

\$64,504.82 – Suit-Kote Corp.

\$71,086.26 – Midland Asphalt Materials, Inc.

Jennifer Matarrese made the motion to award the seal coat bid to lowest bidder Russell Standard Corp. in the amount of \$60,657.60. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Brandon Miller made the motion to adopt the North Buffalo Township Police Uniform Policy. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Brandon Miller made the motion to reinstate Jason Hufhand as North Buffalo Township Chief of Police. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

The supervisors then discussed updating the township security system. Another camera will be needed to show the new equipment storage shed to be built at the top of the township driveway and to also add audio capabilities to the camera in the meeting room. Jennifer Matarrese made the motion to update the township security system as stated above with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Jennifer Matarrese announced that the township received an equipment insurance dividend for the 2019 Municipal Safety Dividend Program from EMC Insurance Company in the amount of \$6,595.35.

During public comment, Beckett Road resident Todd Bowser reported that excessive mud is being tracked out onto the road when shale is being hauled out of the shale pit located on Beckett Road. He requested the supervisors contact the property owner and ask if he would spread some heavy stone at the end of the shale pit driveway to prevent the mud from tracking out onto the road.

There being no further public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:19 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser  
North Buffalo Township Secretary