

North Buffalo Township
January 6, 2020
Reorganization Meeting

The North Buffalo Township Board of Supervisors met for their reorganization meeting at the Municipal Building at 10:00 a.m., January 6, 2020, with Supervisors Mike Valencic, Jennifer Matarrese and Brandon Miller and Secretary Pam Bowser. There were no residents in attendance.

Jennifer Matarrese made the motion to appoint Mike Valencic as temporary chairman. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Pam Bowser as temporary secretary. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to appoint Mike Valencic as chairman. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Jennifer Matarrese as vice-chairman. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Pam Bowser as secretary. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Jennifer Matarrese as assistant secretary. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Pam Bowser as treasurer. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to set the treasurer's bond at \$500,000.00 and to purchase the bond from John F. Graff Insurance Agency. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to place the township funds as follows: General Fund in Nextier Bank; General Fund Savings Accounts in PLGIT; State Fund and State Fund Savings Accounts in PLGIT; and Construction Project Fund in Nextier Bank. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Jennifer Matarrese as Road Master. Brandon Miller seconded the motion, all voted in favor and the motion carried.

Jennifer Matarrese made the motion to appoint Mike Valencic as Supervisor in Charge of Public Safety. Brandon Miller seconded the motion, all voted in favor and the motion carried.

The Supervisors tabled appointing a chief of police at this time. It was noted that Jason Hufhand would remain at his current 2019 hourly rate of \$17.00.

The Supervisors tabled appointing a zoning officer.

Mike Valencic made the motion to appoint the police officers as codes enforcement officers. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Deborah Miller to the North Buffalo Township Planning Board for a two-year term to expire on December 31, 2021. Jennifer Matarrese seconded the motion. Mike Valencic and Jennifer Matarrese voted in favor and Brandon Miller abstained. The motion carried.

Jennifer Matarrese made the motion to appoint William Ondriezek to the North Buffalo Township Zoning Hearing Board for a three-year term to expire December 31, 2022. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to remove the current casual-as-needed road crew consisting of Steve Moore, William Jay Wynkoop and Richard Fennel and to make appointments at a later time as needed. Those being removed had no further interest in being reappointed to the position. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Charlton Law as solicitor. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Mike Valencic made the motion to remove Paul Klukan and appoint Harry Patton to the vacancy board. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

The appointments of a representative and an alternate to the Earned Income Tax Collection Committee was tabled until a later date.

Mike Valencic made the motion to set the 2020 supervisors' meetings for the third Wednesday of each month at 7:00 p.m. at the Municipal Building. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion for the hiring of equipment by the township for emergencies to be paid at the prevailing rate. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to set the limit for emergency repairs on equipment without prior approval of the board at \$3,000.00. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to authorize the secretary/treasurer to pay payroll, bills with a discount when received, and bills that become due between meetings. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to set the mileage reimbursement rate at the standard rate set by the Internal Revenue Service. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Butler FastERcare as the township physician. Brandon Miller seconded the motion, all voted in favor and the motion carried.

Mike Valencic made the motion to appoint Young & Associates Consulting Engineers as township engineer. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 10:20 a.m., with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary