

North Buffalo Township
January 15, 2020

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., January 15, 2020 with Supervisors Mike Valencic, Jennifer Matarrese and Brandon Miller, Secretary Pam Bowser, North Buffalo Police Officer Jason Hufhand, Solicitor Scott Andreassi and approximately five citizens in attendance.

Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio recorded.

Jennifer Matarrese made the motion to approve the minutes of the December 18, 2019 Supervisors' Meeting and the January 6, 2020 reorganization meeting. Brandon Miller seconded the motion. All voted in favor and the motion carried.

Mike Valencic made the motion to approve the bills as presented on the Bill List with General Fund checks #26776 through #26816 in the amount of \$20,049.36, General Fund electronic debits in the amount of \$18,556.89, and State Fund checks #738 through #740 in the amount of \$7,082.02. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the Treasurer's Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Police Officer Jason Hufhand gave the monthly police report and Ford Cliff Fire Department gave their monthly response report.

Road Master Jennifer Matarrese reported that the road crew has been patching potholes, cleaning out pipes and culverts, cutting and trimming trees that are in danger of falling, and replacing a few more pipes. They have been doing winter road maintenance as needed and had one call-out over New Year's Eve/Day. Jennifer stated that she has been working to decide on possible road projects for 2020 and researching equipment trailers for a possible purchase.

Under unfinished business, Mike Valencic made the motion to approve and advertise the proposed nuisance ordinance for adoption at the February meeting. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to appoint Deborah Miller as the township representative to the Earned Income Tax Collection Committee, with Lisa (Bauer) Boltz as the alternate. Jennifer Matarrese seconded the motion. Mike Valencic and Jennifer Matarrese voted in favor and Brandon Miller abstained. The motion carried.

Mike Valencic made the motion to appoint John David Jura as the North Buffalo Township Zoning Officer. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Under new business, Mike Valencic made the motion to bring the agenda items to the table for discussion. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to hire Salvador Zepeda as a part-time police officer. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt the revised Police Policy and Procedures Manual. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt Resolution No. 20-1, which adopts the Armstrong County Hazard Mitigation Plan. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt Resolution No. 20-2, which adopts the Township Emergency Operations Plan. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

The next item on the agenda was to approve the purchase of an equipment trailer. Jennifer Matarrese explained that the current township equipment trailer is too heavy and would eventually be sold to offset the cost of the new one. She obtained several price quotes as follows: \$15,200 from Altmeyer's Trailer Sales; \$23,750 and \$21,500 from Tri-State Trailer Sales, Inc.; and \$13,564 from Kaufman. Jennifer Matarrese made the motion to purchase the trailer from Kaufman for the lowest price quote of \$13,564. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to amend North Buffalo Township Ordinance No. 19-1, Section 2 to change the structure of the North Buffalo Township Planning Board to be five citizen members. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried. Solicitor Scott Andreassi advised a copy of the minutes notating the amendment be filed with Ordinance No. 19-1.

Jennifer Matarrese announced that Township Clean-up Day will be held on Saturday, April 4, 2020 from 8 a.m. to 3 p.m.

After public comment, Jennifer Matarrese made the motion to adjourn the meeting at 7:24 p.m. Brandon Miller seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary