North Buffalo Township

November 20, 2019

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., November 20, 2019 with Supervisors Mike Valencic, Clark Whiteman and Jennifer Matarrese, Secretary Pam Bowser, North Buffalo Police Officer Scott Haslett, Solicitor Scott Andreassi and approximately ten citizens in attendance.

Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio recorded.

Clark Whiteman made the motion to approve the minutes of the October 16, 2019 Supervisors’ Meeting. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried. Jennifer Matarrese made the motion to approve the minutes of the November 6, 2019 Budget Workshop with an amendment to change the weekend incentive hours for the police department to begin at 4 pm on Fridays instead of 6 pm. Clark Whiteman seconded the motion to approve the Budget Workshop minutes as amended, all voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #26691 through #26736 in the amount of $68,322.06, General Fund electronic debits in the amount of $23,260.98, and State Fund checks #731 through #735 in the amount of $11,845.74. Clark Whiteman seconded the motion. All voted in favor and the motion carried. Jennifer Matarrese noted that she met with AT&T regarding the cell phone bill. Some changes were made and there will now be a monthly savings of $130.

Jennifer Matarrese made the motion to approve the Treasurer’s Report as presented, with Mike Valencic seconding the motion. All voted in favor and the motion carried.

Township Police Officer Scott Haslett gave the monthly police report. Fire Marshall Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese gave her Road Master’s Report. The road crew patched Crane Drive and various other roads. They had call-outs for flooding and downed trees. She has been working to correct the combination weights of the trucks and get them titled correctly in order to legally haul the trailer and equipment.

Clark Whiteman made the motion to discuss the items of new business as listed on the agenda. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Prior to the meeting, the Board of Supervisors held a public hearing to take public comment on the proposed Zoning Ordinance No. 19-2, which replaces Zoning Ordinance No. 07-7. Jennifer Matarrese made the motion to adopt Zoning Ordinance No. 19-2 including the change to define “major roads” by resolution. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

North Buffalo Township

November 20, 2019

Page 2

Jennifer Matarrese made the motion to adopt the 2020 proposed budget. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to approve the line-item adjustment to the 2019 budget. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Mike Valencic made the motion to adopt the Pa. Human Relations Act. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to accept the resignation letter from Karl Swigart as the township representative to the Kittanning Suburban Joint Water Authority board. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to appoint William A. Swank for another five-year term to the Kittanning Suburban Joint Water Authority board. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to appoint Steve Moore as a township representative to the Kittanning Suburban Joint Water Authority board for a three-year term to fill the vacancy left by the resignation of Karl Swigart. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

There is a vacancy on the Township Zoning Hearing Board, which the supervisors will revisit at the December meeting in order to find someone interested in filling the position.

Jennifer Matarrese made the motion to approve road bond RB-19-2A on Sisterville Road for Lipinski Logging and Lumber. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

The supervisors then discussed a proposed nuisance ordinance. Supervisor Clark Whiteman asked Solicitor Andreassi a question about Section 2 B that says offensive drainage from a property is prohibited. Clark stated that there are many properties in the township where sewage leech beds have drainage coming from them and if that section would apply to those properties. Solicitor Andreassi replied that it would apply. Clark Whiteman made the motion to table this item of business until it can be researched further. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

During public comment, Richard Craft from Olsen Craft Associates, LLC in Butler gave a presentation to the board and those present regarding Stormwater Management.

Clark Whiteman made the motion to adjourn the meeting at 7:42 p.m. with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Pamela L. Bowser

North Buffalo Township Secretary