North Buffalo Township
September 18, 2019

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., September 18, 2019 with Supervisors Mike Valencic, Clark Whiteman and Jennifer Matarrese, Secretary Pam Bowser, North Buffalo Township Solicitor Scott Andreassi, North Buffalo Police Chief Jason Hufhand and approximately nine citizens in attendance.

Mike Valencic called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance and asked for a moment of silence to honor those in service of our country. He then announced that the meeting was being audio recorded.

Mike Valencic then introduced the new township solicitor, Scott Andreassi from Charlton Law.

Jennifer Matarrese made the motion to approve the minutes of the August 21, 2019 Supervisors' Meeting. Clark Whiteman seconded the motion. All voted in favor and the motion carried.

Jennifer Matarrese made the motion to approve the bills as presented on the Bill List with General Fund checks #26586 through #26641 in the amount of $53,673.25, General Fund electronic debits in the amount of $14,479.62 and State Fund checks #723 through #726 in the amount of $9,197.64. Mike Valencic seconded the motion. All voted in favor and the motion carried.

Clark Whiteman made the motion to approve the Treasurer's Report as presented, with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

North Buffalo Police Chief Jason Hufhand gave the monthly police report. Ford Cliff Fire Department gave their monthly response report.

Jennifer Matarrese then gave the Road Master's Report. The road crew has been replacing cross pipes on Dutch Hollow Road and one on Hogg Road. Jennifer and Mike Valencic rode with PennDOT Municipal reps to estimate costs for next year's potential road projects.

Under unfinished business, Jennifer Matarrese made the motion to approve the purchase of a new John Deere hi-lift through COSTARS for $139,000, which includes $31,000 in used township equipment trade ins. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Mike Valencic then called for an executive session. Upon returning to the meeting, he announced that the executive session was for a legal matter. Clark Whiteman made the motion to resume the meeting. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Under new business, Mike Valencic made the motion to discuss agenda items A. Award materials bids; B. Sale of equipment; C. Sale of half trailers; D. Accept Professional Code Services, Inc. resignation letter; E. Foreign Fire allocation distribution and F. Set Trick-Or-Treat Night date and time. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

The next item on the agenda was to award the bids for materials. The bids were opened and recorded at a previous meeting held September 18, 2019 at 11:00 a.m. The bids received for limestone were as follows: M & M Limestone Co., Inc. - $139,692 and Allegheny Mineral Corp. - $131,680. Clark Whiteman made the motion to award the bid for limestone to low bidder Allegheny Mineral Corp. for $131,680. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

One bid for gravel anti-skid was received from Slagle Trucking Co. at $18.75 per ton. Jennifer Matarrese made the motion to award the bid for gravel anti-skid to Slagle Trucking Co. for $18.75 per ton. Clark Whiteman seconded the motion, all voted in favor, and the motion carried. The bids received for gasoline and diesel were as follows: Bradigan's, Inc. - $0.1175 over OPIS and Glassmere Fuel Service - $0.1225 over OPIS. Clark Whiteman made the motion to award the bid for gasoline and diesel to low bidder Bradigan's, Inc. for $0.1175 over OPIS. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Road Master Jennifer Matarrese reported that the following highest bids were received for used township equipment advertised on Municibid: 2000 Blawnox Paver PF2181 - $5,100 and a stainless steel v-body salt spreader - $1,250. Rayburn Township has offered $3,200 for the Crack-N-Tack sealer. Jennifer Matarrese made the motion to sell all three pieces of equipment for the highest bids received as listed above. Mike Valencic seconded the motion. Jennifer Matarrese and Mike Valencic voted in favor and Clark Whiteman was not in favor. The motion carried.

The half trailers originally purchased for office space and never used were also advertised on Municibid. No bids were received for the residential unit and one bid for $1,000 was received for the commercial unit. Mike Valencic made the motion to refuse the bid for $1,000 and to re-advertise both units. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to accept the resignation letter received from Professional Code Services, Inc., which is one of the two township third-party inspection agencies that administer the state building code. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to distribute the Foreign Fire Insurance Fund money equally between the fire departments of West Kittanning, East Franklin, Worthington-West Franklin, Ford City Borough, Ford Cliff and South Buffalo. The total amount received was $14,855.88, which would give each fire department $2,475.98. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to set Trick-Or-Treat night for Thursday, October 31, 2019 from 6 to 8 p.m. Mike Valencic seconded the motion, all voted in favor, and the motion carried.

After public comment, Mike Valencic made the motion to adjourn the meeting at 7:58 p.m. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary