

North Buffalo Township  
May 15, 2019 (recessed)  
May 29, 2019 (reconvened)

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., May 15, 2019 with Supervisors David Wolfe, Clark Whiteman and Jennifer Matarrese, Secretary Pam Bowser, Police Chief Jason Hufhand, and nine citizens in attendance.

Dave Wolfe called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and made the announcement that the meeting was being audio recorded.

Clark Whiteman made the motion to approve the minutes of the April 17, 2019 Supervisors' Meeting. Jennifer Matarrese seconded the motion. All voted in favor and the motion carried.

Clark Whiteman made the motion to approve the bills as presented on the Bill List with General Fund checks #26400 through #26439 in the amount of \$34,579.78, General Fund electronic debits in the amount of \$19,363.55, and State Fund checks #706 through #709 in the amount of \$7,230.30. Dave Wolfe seconded the motion. All voted in favor and the motion carried.

Dave Wolfe made the motion to approve the Treasurer's Report as presented, with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Police Chief Jason Hufhand gave the monthly police report and Fire Marshall Dave Orton from Ford Cliff Fire Department gave their monthly response report.

Dave Wolfe acknowledged the township's receipt of a letter from West Kittanning Fire Department thanking the township for the \$500 donation.

Under the Road Master's report, Dave Wolfe stated that the road crew has been working to prep roads for the upcoming tar and chip project and also berming and mowing. Russell Standard's tentative date for the tar and chip project is June 10, weather permitting. Trees still need taken down on Miller Lane when Beaver Jack is available to complete the work.

Under unfinished business, Dave Wolfe reported that at last month's meeting the supervisors discussed not renewing the contract with Code.sys Code Consulting. Several third-party inspection agencies were interviewed. Dave Wolfe then made the motion to hire Professional Code Services, Inc. from Gibsonia to be the township's third-party inspection agency, effective May 25, 2019. Clark Whiteman seconded the motion and all voted in favor.

Under new business, Jennifer Matarrese made the motion to accept the resignation letter of Fred Dzugan as North Buffalo Township's zoning/codes enforcement officer effective May, 24, 2019, which is the date that the Code.sys contract expires. Dave Wolfe seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to hire Professional Code Services, Inc. as the new township zoning/codes enforcement officer at \$75 per hour. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion to approve logging permit #LP-19-6 for John Miller for the property of Dutch Hollow Farm, FLP. Dave Wolfe seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to purchase crack sealing equipment for \$3,500 and two 55-gallon drums of sealer. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to purchase from Veronesi's one AR-15 and one 12-gauge shotgun for in the 2015 police SUV so that all three police vehicles will now be equipped with the same weapons. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe then announced that he has decided to resign his position as North Buffalo Township Supervisor effective May 30, 2019 and read his resignation letter, which he submitted to the board. Jennifer Matarrese made the motion to accept Dave Wolfe's letter of resignation. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman announced that township trash day will be held Saturday, June 1, from 8 a.m. to 3 p.m.

Dave Wolfe then asked for public comment.

Due to Dave Wolfe's resignation and based on the advice of Township Solicitor Chuck Pascal, Dave Wolfe made the motion to recess the May 15, 2019 meeting at 7:42 p.m. until May 29, 2019 at 7:00 p.m. in order to take care of any additional unfinished business before his last day as Supervisor. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

In order to reconvene the Supervisors' meeting held on May 15, 2019, the North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., May 29, 2019 with Supervisors David Wolfe, Clark Whiteman and Jennifer Matarrese, Secretary Pam Bowser, Police Chief Jason Hufhand, Township Solicitor Charles Pascal and ten citizens in attendance.

Dave Wolfe called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and made the announcement that the meeting was being audio recorded.

For additional new business, Dave Wolfe gave an update on the law suit between North Buffalo Township, West Franklin Township and Worthington Borough regarding workman's compensation insurance charges. Township Solicitor Chuck Pascal reported that all of the solicitors involved in the lawsuit hope to come to an agreement for a recommendation to their respective clients in order to come up with a revised number of residents located in the Worthington West Franklin Fire Department coverage zone within North Buffalo Township upon which to base the workman's compensation insurance charge.

Dave Wolfe gave an update for all of the township equipment listed on MuniBid. The stainless steel V-body salt spreader had a high bid of \$4,000 and the reserve was set at \$5,000. Dave will call MuniBid to ask them to contact the bidder to see if they would be willing to split the difference and pay \$4,500. The Massey Ferguson tractor had a high bid of \$6,000 and the reserve was set at \$7,300. Dave will also ask MuniBid to contact the bidder to see if they would be willing to pay \$6,650, splitting the difference. The bids for the broom tractor did not come any way near the set reserve amount, so Dave recommended for the township to keep it.

Since Dave Wolfe submitted his resignation as supervisor effective May 30, 2019, his position as Road Master will also be vacant. Dave Wolfe made the motion for Clark Whiteman to assume the position of Road Master effective May 31, 2019. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe asked if either of the other supervisors had anyone in mind to assume the position of being in charge of public safety and the police department. Nothing definite was decided; therefore, no action was taken on the matter.

The township received a letter from Ford City Borough asking North Buffalo Township to help pay for new flags for the Veteran's Bridge. The total cost for the flags of \$330 would be shared equally by Ford City Borough, Manor Township and North Buffalo Township at \$110 each. Dave Wolfe made the motion to pay North Buffalo Township's share of \$110 for the Veteran's Bridge flags payable to Ford City Borough. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

After public comment, Dave Wolfe made the motion to adjourn the meeting at 7:40 p.m. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.